



# AJA JADE PHILPOT

**artist.**  
**visionary.**  
**collaborator.**  
**innovator.**

A passionate artist with experience onstage and backstage. Highly creative visionary who strives to create environments that allow for out-of-the-box and critical thinking.

## EXPERIENCE

### midland center for the arts

**Lead Guest Services Specialist** 2021/Present  
Assisted patrons with ticketing needs.  
Remained level-headed during high traffic times.  
Trained new employees  
Completed daily monetary paperwork.  
Patron account management.

**Assistant Costume Designer**  
*Merrily We Roll Along* (2025)  
*A Christmas Story: The Musical* (2022)  
*The SpongeBob Musical* (2022)

**Stage Manager** *Anne of Green Gables* (2024)

**Assistant Director** *Anne of Green Gables* (2024)

**Assistant Props Designer** *The Wizard of Oz* (2024)

**Wardrobe Supervisor**  
*Disney's Newsies* (2024)  
*Disney's Frozen, Jr.* (2024)  
*Footloose* (2023)  
*A Christmas Story: The Musical* (2022)

**Summer Camp Educator** 2023  
Created and executed camp curriculum.  
Created a fun and motivational environment.  
Executed a final performance.

### saugatuck center for the arts

**Youth Actor Supervisor** 2025  
*Waitress the Musical*

### vanishing elephant players

**Playwright** 2024  
*Nymphomaniacs Anonymous*

### creative 360

**Playwright** 2022  
*Nymphomaniacs Anonymous*

### great lakes ice cream co.

**Asst Manager/Scheduling Manager** 2015/2022  
Scheduled 8+ employees across two locations.  
Completed daily monetary paperwork.  
Balanced till and completed daily bank deposits.  
Trained and interviewed new/potential employees.  
Assisted customers in high traffic times.

### saginaw art museum

**Guest Services Specialist** 2018/2019  
Created a welcoming environment for patrons.  
Facilitated children's art activities  
Provided a clean facility for patrons.

### savannah college of art and design

**Assistant Stage Manager** 2010/2012  
*RENT* (2012)  
*Ragtime* (2011)  
*Clybourne Park* (2011)  
*BROADWAY Rocks! Part Deux* (2010)

## SKILLS

### theatrical

Adult Actor Supervision  
Youth Actor Supervision  
Crew Supervision  
Stage Management  
Wardrobe Management  
Prop Management  
Blocking Notation  
Stage Taping

### leadership

Patron/Donor Relations  
Employee Management  
Employee Supervision  
Public Speaking  
Volunteer Advocacy  
Creative Thinking  
Problem Solving  
Youth Mentorship

### technical

Tessitura Ticketing System  
Time Management  
Bank Deposit Management  
Cash Handling  
Microsoft Office  
Google Suite

## EDUCATION

### savannah college of art and design

Bachelor of Fine Arts 2016

### delta college

Certificate of Deaf Studies 2027

## VOLUNTEER

### midland center for the arts

Volunteer Relations Committee 2024/Present  
Member

## AWARDS

### delta college

Lola Bishop Whitney Scholarship

### creative 360

2<sup>nd</sup> Annual Art Speaks Festival  
*Best Full Length Play*  
*Best Poem*

### savannah college of art and design

Academic Achievement Award  
Artistic Achievement Award

## CONTACT

[aja.j.philpot@gmail.com](mailto:aja.j.philpot@gmail.com)

989-513-7856